



## Helsinki Cricket Club Rules and Constitution

### 1. Association name and domicile

The association's name is Helsinki Cricket Club (HCC) and its domicile is Helsinki, Finland.

### 2. Purpose and type of activity

The association's purpose is to promote cricket within Helsinki region, within youngsters, school children and adults in Helsinki area and to support the wider development of cricket as a nationally organized competitive sport in Finland.

To fulfill its purpose, the association will,

- Participate each season in the Finnish National Cricket Leagues and in any such competitions and matches as may from time to time be decided.
- Organize local coaching and training sessions to develop the cricketing skills of young players irrespective of race or color
- Organize cricket demonstrations, courses and social events.
- Promote the development of wider interest of cricket within Finland by supporting organized Cricket within Finland, by coaching, by organizing leagues, or an event or activity related to Cricket in Finland.

To support its purpose and activities, the association can organize fund-raising, receive donations, look for sponsorships, engage in advertisement publishing on club websites, rent or buy equipment, rent facilities and own necessary goods and property.

### 3. Members

Anyone who accepts the association's purpose and rules can become a member.

Membership is approved by the board (executive committee) of the association upon application and payment of the appropriate membership fees.

During a meeting of the association the board of the association can propose to nominate a person to be an honorary member of the association who has significantly contributed to the association's activities.

### 4. Resignation and dismissal of members

A member has the right to resign from the association by a written notification to the board or its chairman, or by announcing on record in a meeting of the association.

The board may expel any member who fails to pay the annual membership fee within the accounting period or within the deadlines agreed upon by the Club in Annual General Meeting or for other monies owed to the association within six months of being incurred. The board of the association may expel a member if the member has misconducted or harmed the association's reputation or no longer complies with the law or the rules of the association for the terms of the membership.

### 5. Joining and membership fee

The joining fee and annual membership fees shall be determined by the Annual General Meeting (AGM).



Honorary members shall not be required to pay the membership fee.

Members who do not participate in Finnish National Leagues can become social members of the club based on annual Social Membership Fees as defined in AGM's.

6. The Board (Executive Committee)

The association is managed by the board elected from its members. Within this document board and executive committee are same so these terms may be used interchangeably.

The board shall consist of a chairman and two others in the roles of secretary and treasurer.

The board's term of office is between the Annual General Meetings (AGMs).

The board may elect other necessary needed officials.

The board is convened by the chairman or in his absence by the secretary, when they consider it necessary or when at least half the board members demand it.

The board shall have quorum when at least half of its members, including the chairman or secretary, are present.

Board votes are decided by a majority. If the votes are equal, the chairman's vote decides.

7. Signatories of the association

The signatories of the association are the board members, chairman, secretary or treasurer, each alone.

8. Fiscal year and accounting

The association's fiscal year shall be the calendar year (1<sup>st</sup> January to 31<sup>st</sup> December).

The Annual General Meeting (AGM) shall elect one operation inspector and one vice inspector, whose term of office is one year, i.e., the time between the Annual General Meetings (AGMs).

A balance of accounts must be submitted by the board to the association's auditors/operations inspectors at least two weeks prior to their presentation to members at the AGM.

Auditor/operations inspectors should submit their report to the board at least 3 days prior to the AGM.

9. General Meetings of the Association

The association's Annual General Meeting (AGM) shall be held annually by the board between February-March. An extra ordinary meeting can be held if the AGM decides or board deems it necessary or if at least one fifth (1/5) members of the association call for it through a written notice to the board. The meeting must be held within 30 days of the notice received by the board.

In the association's meetings each member has one vote. Decisions made at the association's meeting shall be more than half of votes from members attending the meeting. In the event of equal votes, the Chairman shall be entitled to an additional casting vote.

10. The convening of meetings of the association

The board is responsible to convene the general meetings of the association through email or through HCC's Official WhatsApp Group or letter to its members no later than fourteen days (two weeks) prior to the meeting.



#### 11. Annual General Meeting (AGM)

Association's Annual General Meeting (AGM) shall take care of following matters:

- a. Opening of the Meeting by Chairman
- b. Appoint the Chairman of the Meeting, a Secretary to take notes, two (2) persons to approve the minutes, and two (2) persons to count votes
- c. Confirmation of the meeting's legality and authority
- d. Agreement of meeting's order of proceeding.
- e. Present the annual account report of the from the previous term, review of last year operations, operation inspector review
- f. Decide on balance of accounts confirmation and decide on the discharge of liability for the Executive Committee along with the auditor's note of approval, including any costs to be paid to the auditors or executive committee
- g. Annual Activity Plan for season ahead, Budget for next term and deciding on HCC's membership fees and/or match fees.Appoint the Chairman and Secretary & Treasurer (Executive Committee).
- h. Choose the other additional members as needed for the Working Committee, e.g. umpiring coordinator, CricHQ manager, website manager, etc
- i. Choose operations inspector and a vice inspector
- j. Any other businesses

If a member wants to get an item to the meeting agenda, he/she must inform the board in writing well in advance so that the matter can be included in the notice of meeting.

#### 12. Alterations to the charter and dissolution of the association

The decision to change the rules and the dissolution of the association must be made at the association's meeting with at least three-fourths (3/4) of the casted votes.

The notice of the meeting shall state to amend the rules or dissolve the association. Liquidation of the association funds are used to promote the purpose of the association which may directly be decided while making the dissociation decision in the same meeting. The association's abolished assets are used for the same purpose.